**JOB ANNOUNCEMENT**

**Programmer/DBA (Full-time, Exempt)**

**Organizational Overview**: Opportunity Fund was founded on the principle that a little seed money and the right financial advice can drive permanent and lasting change in the lives of Californians. As California’s largest microfinance provider, and a national leader in the microfinance movement, Opportunity Fund has helped thousands of people make basic yet transformative changes in their economic well-being. By offering microloans to aspiring entrepreneurs, and savings incentives to families and prospective college students, we provide the essential boost to empower individuals to reimagine their futures.

Certified by the U.S. Treasury, Opportunity Fund has a staff of 50+ and offices in San Jose, San Francisco and Los Angeles. Since making our first loan in 1995, our team has deployed over $300 million into low-income communities—and we are just getting started. Our vision is that all Californians have access to empowering financial products to improve their lives. To achieve this vision, Opportunity Fund seeks new members for our team who believe strongly in bringing economic opportunity within reach to everyone in our state.

**Position Summary:**

Opportunity Fund is seeking a Programmer/DBA that will take responsibility for database administration, system migration, integration, and ongoing maintenance and user support of company-wide applications. The Programmer/DBA will primarily be responsible for working on the implementation of an on premise installation of Microsoft Dynamics CRM and integrations with both Loan Servicing Software hosted on Microsoft SQL server and interactive web pages. Ongoing responsibilities will include continued administration support and customization of Microsoft Dynamics CRM and other integrated systems as well as the eventual implementation of a SharePoint server.

**Key Responsibilities:**

* Work with outside vendors to customize, install and deploy a CRM system for multiple departmental workflows, including integration with Loan Servicing Software hosted on a SQL Server database.
* Update and modify DTS packages in Scribe Insight to handle system integration requirements
* Administration, maintenance and monitoring of two SQL Servers
* Program, troubleshoot, debug, test modifications, enhance, and upgrade CRM programs per existing specifications. Perform maintenance on all systems as needed. Develop reports in SSRS and provide end-user support.
* Import and export from CRM system to variety of other applications and databases.
* Plan and implement the deployment of a SharePoint Server that will be integrated with CRM system for document management.
* Work with department head on an ongoing basis to review, plan and implement future automation projects, including interactive web pages that will integrate with database applications.

**Required Qualifications:**

* 5+ years of experience programming in the .NET framework.
* Project management experience
* Strong relevant working experience with enterprise Dynamics CRM/xRM implementations as well as application deployment and/or distributed system implementation
* Proficiency in T-SQL scripting and administration of Microsoft SQL Server technologies including but not limited to SSMS, SSIS, SSRS, SSAS
* Functional knowledge of Scribe Insight for the integration of application endpoints with SQL Server data sources
* Knowledge of working with hosted Exchange providers for Outlook/Dynamics integrations, including vendors such as Microsoft 365 and 123together.com.
* Experience with SharePoint implementations and web page development preferred
* Effectively be able to write technical documentation.
* Demonstrated self-starter with ability to work independently and successfully manage multiple projects with competing deadlines.
* Proven communication skills in dealing with technical and business people

**Compensation and Office Location:**

* Competitive salary commensurate with experience.
* Medical, Dental, Vision, Life & Disability coverage 100% company funded for employees. Family coverage also available.
* Tax deferred 403(B) retirement plan (some employer contribution);
* Paid vacation (increased with tenure), holiday and sick leave days.
* Public transportation or paid parking benefit.
* Location: California -Telecommute option with occasional visits to San Jose Office.

**To Apply:**

Interested candidates should email a resume and thoughtful cover letter to jobs@opportunityfund.org that includes how you heard about the position and “Programmer/DBA” in the subject line.

Opportunity Fund is an Equal Opportunity Employer: [www.opportunityfund.org](http://www.opportunityfund.org/)