**JOB ANNOUNCEMENT**

**Chief Information Officer (Full-time, Exempt)**

**Organizational Overview**: Opportunity Fund was founded on the principle that a little seed money and the right financial advice can drive permanent and lasting change in the lives of Californians. As California’s largest microfinance provider, and a national leader in the microfinance movement, Opportunity Fund has helped thousands of people make basic yet transformative changes in their economic well-being. By offering microloans to aspiring entrepreneurs, and savings incentives to families and prospective college students, we provide the essential boost to empower individuals to reimagine their futures.

Certified by the U.S. Treasury, Opportunity Fund has a staff of 90+ and offices in San Jose, San Francisco and Los Angeles. Since making our first loan in 1995, our team has deployed over $450 million into low-income communities—and we are just getting started. Our vision is that all Californians have access to empowering financial products to improve their lives. To achieve this vision, Opportunity Fund seeks new members for our team who believe strongly in bringing economic opportunity within reach to everyone in our state and as we expand nationally, we see opportunities to reach more working people through technological integration with partners who serve similar clients.

**Position Summary:**

Opportunity Fund seeks a hands-on, experienced information technology executive. Reporting directly to the CEO, the CIO will set out an organizational strategy for technology investment and lead our growing IT team.  We seek a mission-driven leader with the skills, judgement, and technical acumen both to improve our existing systems, and help us expand our reach nationwide.

**Key Responsibilities:**

* As a member of the executive team, you will help craft and prioritize strategic technology initiatives
* Hire, mentor, and supervise tech leads for all central IT disciplines
* Own budgeting and major technology build-buy decisions
* Provide strategic direction and guidance to department heads on technology needs, priorities, and solutions
* Balance third-party vendor integration with custom in-house development
* Ensure regulatory compliance for all IT systems
* Supervise custom development initiatives

**Required Qualifications:**

* BS in Computer Science or equivalent experience
* 10+ years’ experience in IT management and software development
* Must possess a proven track record of leading successful software deployments, worked closely with or managed product teams, including integration projects with third-party vendors and custom in-house development and managed IT infrastructure teams
* Experience with financial systems a plus

**Preferred Qualifications:**

* The ideal candidate will be comfortable with Microsoft-based systems hosted on premises.  These include Nortridge Loan System, Microsoft Dynamics CRM, and Microsoft Sharepoint, most managed using VMware
* Possess ability to integrate unix-based systems and cloud-based services when appropriate

**Compensation and Office Location:**

* Competitive salary commensurate with experience.
* Medical, Dental, Vision, Life & Disability coverage 100% company funded for employees. Family coverage also available.
* Tax deferred 403(B) retirement plan (some employer contribution & matching);
* Paid vacation (increased with tenure), holiday and sick leave days.
* Location: Opportunity Fund’s San Jose Office with partial telecommute option.

**To Apply:** Interested candidates should email a resume and thoughtful cover letter to jobs@opportunityfund.org that includes how you heard about the position and “Head of IT” in the subject line.

Diverse candidates are encouraged to apply. Opportunity Fund is an Equal Opportunity Employer. [www.opportunityfund.org](http://www.opportunityfund.org/)